

Santa Clara Elementary School  
324 South E Street  
Oxnard, California 93030  
(805) 483-6935  
www.scesoxnard.org

### **Change of Address/Employment/Emergency Contact Form**

Please use this form to change your address, employment information or emergency contact information: **Please send this form to the School Office:**

**Please change the following information:**

<b>Change of Address/Telephone:</b>
New Address:
New Telephone:

<b>Employment Information</b>
Name of Employer:
Address:
Telephone:

<b>Emergency Contact Information</b>
<b>Please Add:</b>
Name:
Relationship:
Telephone
<b>Please Delete</b>
Name:
Relationship:
Telephone

<b>Parent/Student Information</b>
Name of Oldest Student:
Grade:
Your Name:
Telephone Number

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**It is important that you notify the school promptly**