

Santa Clara Elementary School  
Parent Service Hours Record  
2017-2018

<b>Family Name:</b>	<b>Total Hours Completed:</b>
<b>Children &amp; Grades:</b>	

Activity	Date	Hours
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

This form is a copy of your Parent Service Hours Record. Hours are accumulated from May 1, 2017, through April 28, 2018.

**Parent hour forms are due per quarter: Oct. 26, 2017, Jan. 27, 2018, March 28, 2018, & Final form due April 28, 2018.**

**PARENT REQUIREMENTS:**

- Returning two (2) parent/guardian family – 30 service hours or \$750. **New** (2) Parent family 24 service hours or \$600.
- Returning Single parent/guardian family – 20 service hours or \$500. **New** Single parent/guardian family 14 service hours or \$350.
- Carnival Day – required 5 hours each (2) parent/guardian or pay \$375 each Required 5 hours single parent/guardian or pay \$450. These hours are not counted towards your parent service hours obligation. Any hours worked over the required hours can be applied to your parent hours.
- Parent service hours are due per quarter: Returning (2) parent/guardian family= 7.5 hours per quarter, 15 per semester, 30 per yr. **New (2) Parent/guardian family**= 6 service hours per quarter, 12 per semester, 24 hr per yr. **Returning Single parent** 5 hours per quarter, 10 per semester, 20 per yr. **New** single parent. 3.5 hr per quarter, 7 hours per semester, 14 hr. per yr.

Please keep an accurate accounting of your hours. When you have completed your required hours, you can send the record to the school office. Additional Forms can be found on school website- [www.scesoxnard.weebly.com](http://www.scesoxnard.weebly.com)

\*Any items bought need to have a receipt to obtain parent hours with quarterly hour form.

